



DEPARTMENT OF THE ARMY  
615TH MILITARY POLICE COMPANY  
UNIT 28130  
APO AE 09112

AETS-MPE-DCO

10 October 2024

MEMORANDUM FOR RECORD

SUBJECT: 615th Military Police Company Welcome Letter

1. Welcome to Vilseck, Germany! We are excited for you and your Family to join our Company in the heart of Bavaria. Our unit is among the finest and most geographically dispersed Military Police Battalion in the U.S. Army. We know that transitions can be a difficult and stressful time, but we are here to make it as easy as possible. We hope that you find Germany to be a place where you can thrive at work and grow as a Family. We will assign a sponsor to all incoming Soldiers, and this person will assist you in the PCS process. If your sponsor has not contacted you, please send us a message and we will assign you one as soon as possible. There are a few steps you should take prior to arriving to Germany to make the process smoother for yourself and your Family.
2. First, provide your orders to your sponsor in the Company. If you have accompanying dependents, your sponsor will take your orders to the installation housing office to begin the process of securing your residence.
3. Next, set up your mailbox. You will have a PSC Box in our community mail room as your U.S. postal box. This box will enable you to begin receiving mail before you arrive. Keep in mind, the mail room can only hold mail for 30 days and your sponsor cannot pick it up for you. Send your military orders to [usarmy.bavaria.imcom-europe.mbx.dhr-rose-barracks-psc@army.mil](mailto:usarmy.bavaria.imcom-europe.mbx.dhr-rose-barracks-psc@army.mil) to request a box, and your sponsor can also set it up in person.
4. Take the U.S. Army Europe (USAREUR) Driver's License training and exam. You will need to complete this within 60 days of the day you request your driver's license in Germany, but you may complete it before you arrive (test must be current within 60 days to request your license). To take the training and exam, go to <https://jkodirect.jten.mil/Atlas2/page/login/login.jsp>. Soldiers with a Common Access Card (CAC) can create an account and login. Family Members will click the "Non-Government Personnel/Sponsored Account Creation" link and create an account. Their sponsor will login to their military email account and validate the request. You will then navigate to "Course Catalog" and search for "USA-007", register, and complete the training. Pay close attention to the training as the exam is very detailed and you only get two attempts before you are locked out of the exam for 72 hours.
5. When you arrive in Germany, you can establish a bank account and telephone/internet service. On post, you can open a bank account with the Service Credit Union or Community Bank (Bank of America). These are both located adjacent to our Company

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building on Rose Barracks (Vilseck), but have branch locations in Tower Barracks also (Grafenwohr). Opening a bank account in Germany will allow you to transfer funds to German entities, to include paying for utilities or phone and internet service. You can also start a phone plan with TKS or Telekom (T-Mobile), which are the most commonly used providers, and have storefronts in the Post Exchange (PX) on Tower and Rose Barracks.

6. For any other questions you may have, go to the U.S. Army Garrison Bavaria (USAG-B) website at <http://home.army.mil/bavaria/index.php/newcomers>. There, you will find very detailed information to aid in your transition.

7. On behalf of our Soldier Family Readiness Group (SFRG), we also want to extend an invitation to be an active member of the team. The goal of the SFRG is to ensure Soldiers and Families are ready for any mission, at any time. For those who are willing to provide their contact information, we will place you on our call and contact roster. We use the call roster for mission-essential purposes, such as deployment and redeployment information. The contact roster also serves to disseminate SFRG information such as upcoming events and meetings.

8. We encourage you to follow our Facebook page: "615 MP Company Bloodhounds". This page is an open page where we regularly post photos of Soldier recognition ceremonies, training events, and SFRG upcoming events.

9. 1st Platoon is led by 2LT DJ Wanner and SFC Bobby Harris. 2nd Platoon is led by 2LT NK Morales and SFC Dennis Shaffer. 3rd Platoon is led by 2LT Jake Maxon and SFC Jered Murray. Our Executive Officer is 1LT Zane Bouregy. Currently, all of our Platoons are conducting Law Enforcement operations for USAG-Bavaria on both Rose and Tower Barracks.

10. As the Commander and First Sergeant, we want to say that we are happy to have you joining our team. We will do our best every day to ensure that you and your Family are taken care of, and that your experience in the 615th Military Police Company is a positive one! For any questions, we can both be reached via email (find us on Global) or through a message to the Facebook page. We look forward to meeting you!

*Brandon Roque*

BRANDON P. ROQUE  
1SG, USA  
First Sergeant

*Mallory Johnson*

MALLORY A. JOHNSON  
CPT, MP  
Commanding