



DEPARTMENT OF THE ARMY
HEADQUARTERS, 21ST THEATER SUPPORT COMMAND
UNIT 23203
APO AE 09263

REPLY TO
ATTENTION OF

AERCG

15 September 2003

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: 21st Theater Support Command Policy Letter 15, Excess Management

1. References:

- a. AR 71-32, Force Development and Documentation Consolidated Policies, 3 March 1997.
- b. AR 710-2, Inventory Management Supply Policy Below the Wholesale Level, 31 October 1997.
- c. AR 725-50, Requisitioning, Receipt, and Issue System, 15 November 1995.
- d. DA PAM 710-2-2-1, Using Unit Supply System (Manual Procedures), 31 December 1997.
- e. DA PAM 710-2-2, Supply Support Activity Supply System: Manual Procedures, 30 September 1998.
- f. AE 71-32, Excess Equipment Retention, 29 October 2001.
- g. Memorandum, HQ, USAREUR/7A, AEAGD, USAREUR Excess Management Program, 28 October 1999.

2. I expect commanders at all levels to have an aggressive program dealing with excess equipment within the 21st Theater Support Command (TSC). The goal is zero excess equipment. Excess equipment increases operating and maintenance costs, and dilutes the command's ability to maintain and deploy using internal assets. It ties up vital equipment that another unit in the 21st TSC or United States Army, Europe may require for its mission.

3. Commanders must ensure Property Book Officers identify excess equipment and report it to the 21st TSC, G4. Disposition instructions regarding excess will be provided by the 21st TSC, G4, or 200th MMC. Commanders who determine excess equipment is required for mission accomplishment will submit the required documentation to the G3, FMD to request retention.

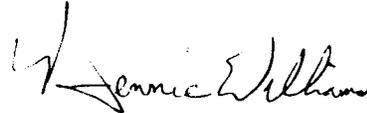
4. Equipment to be laterally transferred will meet 10/20 maintenance standards, in accordance with applicable Technical Manuals.

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5. The point of contact is the G4, Chief, Logistics Supply Branch, 484-6011.

6. FIRST IN SUPPORT!

A handwritten signature in black ink, appearing to read "Bennie E. Williams". The signature is written in a cursive style with a large initial "W".

BENNIE E. WILLIAMS
Major General, USA
Commanding

DISTRIBUTION:

A (21st TSC Cir 25-30)