

1. Security classification						
STANDARD NATO INVOICE/CLAIM FORM (USAREUR Reg 12-16)				2. Invoice/claim number		
				3. Date		
4. To			5. From			
6. Attachment No	7. Voucher ref	8. Description	9. Quantity	10. Unit	11. Price	12. Amount
13. From		14. To			15. Rate	16. Date
17. Total of invoice claim			18. Conversion			
I certify the amount invoiced/claimed is exclusive of all taxes for which exemption has been granted under provisions of existing agreements, is correct, is just, and payment therefore has not been received.						
19. Name			20. Title			
21. Remittance in			23. Forward with one copy of this invoice/claim to			
22. Made payable to						
24. Signature						
25. Rank			26. Nationality			
27. Unit identification designation and address of home station						
28. Security classification						

INSTRUCTIONS

These instructions correspond to numerical references appearing on the front of this form:

1. Assign security classification as appropriate.
2. Invoice/claim number of billing country.
3. Date of invoice/claim.
4. Country, ministry of department and/or command billed.
5. Billing country, ministry of department and/or command.
6. Numerical listing of attachments.
7. Voucher number references to issue slips, service orders, work orders, or other supporting documents.
8. Description of material and/or services rendered.
9. Quantity furnished.
10. Unit of measurement.
11. Unit price.
12. Total amount (quantity (9) multiplied by unit price (10)).
13. Currency of billing country.
14. Currency of country billed.
15. Rate of conversion.
16. Date of rate conversion.
17. Total amount billed expressed in currency of billing country.
18. Total amount billed expressed in currency of country billed.
19. Name (typed or printed) and signature of authorized certifying representative of billing country.
20. Title of certifying representative.
21. Currency of billing country.
22. Payee to be designated on remittance.
23. Designation and address of office to which remittance is to be sent.
24. Recipient's signature acknowledging services rendered.
25. Recipient's rank.
26. Recipient's nationality.
27. Unit identification designation and address of home station.
28. Security classification (same as number one).